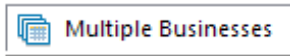


To file for an Online Business Extension Request please follow the instructions below.

NOTE: REAL ESTATE IS PERMANENTLY LISTED, HOWEVER NEW IMPROVEMENTS TO REAL MUST BE REPORTED BY JAN 31<sup>ST</sup>.

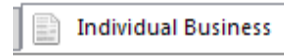
1. On this webpage, please select one of the two appropriate tabs:



The Multiple Businesses tab provides extension listings online for CPA's or an individual with more than one Business the opportunity to request a **BUSINESS EXTENSION** by using an excel spreadsheet. If you are requesting a business extension for multiple businesses located in Cumberland County please select the **MULTIPLE BUSINESSES tab**.

Please follow the steps below:

- A. Complete the **required \*fields**.
- B. Upload an excel file that contains the required business information (See Sample Excel File).
- C. Check the box requesting an extension.
- D. Click the button to verify your email address.
- E. If Email Address is accepted, then click Green Send Request Button.



The Individual Business tab allows for a taxpayer with a single business the ability to file online for a business extension. If you are an individual filing for one single business extension for a business located in Cumberland County, please use the **Individual Business tab**.

Please follow the steps below:

- A. Complete the **required \*fields**.
- B. Check the box requesting an extension.
- C. Click the button to verify your email address.
- D. If Email Address is accepted, click Green Send Request Button.

Business Extension Request / Application - Tax Forms - Cumberland County NC - Windows Internet Explorer

https://www.co.cumberland.nc.us/tax/extensions/default.aspx

File Edit View Favorites Tools Help

Business Extension Request / Application - Tax Forms ...

WELCOME TO *Cumberland County* NORTH CAROLINA  
Celebrating Our Past, Embracing Our Future

Search Our Site Home :: History :: Employment :: Elected Officials :: Downloads & Forms :: Contact Us

Viewing: Tax Administration / Business Extension Request / Enter Your Business Extension Request

**Business Extension Request**

Multiple Businesses Individual Business

**\*\* ATTENTION \*\***

1. Sample Excel File (please review before completing this form)
2. If you already submitted your request, please login to see the history.

**Enter Your Business Extension Request**

Contact's Name: \* Contact's Business Name

Contact's Mailing Address: \* Contact's Mailing Address

Email Address: \* Email Address

Phone Number: \* - - - -


Reason for Extension: \* Reason for Extension

Upload Excel Document: \* Select

I hereby request an extension of time required to file my business personal property return with Cumberland County Tax Administration. I understand that in accordance with North Carolina General Statute 105-307; I may receive an extension of the time upon written/online request and for showing good cause for the extension.

I understand that the Tax Administrator may grant an extension of time, but that in no case will the time extend beyond Monday, April 16, 2012.

Verify Email Address

2. After you have clicked the Green  button a webpage response will inform you your request was successful.

Below is an example of a successful business extension request.

You successfully sent your Business Extension Request. It will be reviewed. You will be notified either by phone or email.

An email was sent to you with instructions on how to login to see your Business Extension Request.

Tax Administration

3. The final step to complete the business extension request is to activate your account. An email was sent notifying you your account was successfully registered. However, your account needs to be activated. Please follow the link and instructions as provided. Once reviewed and approved an email will be sent confirming the record(s) approved.

Congratulations! Your account was successfully registered. However, your account needs to be activated.

**Please click the following link to activate your account:**

<http://tax/extensions/Activation/ActivateUser.aspx?MyID=58fr-5874d-d5a48-544cd5-sdfs55>

If you are unable to click the above link, please Copy the link and Paste it into an address bar of your web browser such as Internet Explorer.

Login Credentials:

**Username:** [YOUR\\_EMAIL@ADDRESS.COM](#)

**Current Password:** 123456789

(For security reasons, this password must be changed as soon as possible)

**PIN:** 123456789

Best Regards,  
Cumberland County Tax Administration  
and Cumberland County Information Services (CCIS)